



TRINITY COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE & Affiliated to JNTU Hyderabad)

PEDDAPALLY-505172, Dist. Peddapalli. (T.S)

Ph: 08728-224347, Fax: 08728-223959, Mobile No. 8522954369, E-mail: officetcek@gmail.com

TCET/OFFICE ORDER/2021

Academic year: 2021-2022

Date:06-09-2021

OFFICE ORDER

GRIEVANCE REDRESSAL COMMITTEE

The College Grievance Redressal Committee met in the chamber of the Head of the institution on 06/09/2021 and constituted the members of Grievance Redressal Committee for the Academic year 2021-2022 as follows.

S.No	Name	Designation	Department	Mobile
1	Dr.Mani Ganesh	Chairman	Principal	9443273103
2	K.Vamshi Krishna	Academic Director	BS&H	9030973789
3	Dr.T.Kousalya Bai	Co-Ordinator	MBA	9703098080
4	J.Swathi	Co-Ordinator	CSE	9676602511
5	P.Prabhakar	Member	ECE	9848766974
6	G.Lakshmi	Member	CSE	9573242991
7	V.Mamatha	Member	ECE	9985377220
8	Dr.K.Natarajan	Member	EEE	9597109782
9	G.Ashok Kumar	Member	EEE	9553143133

Functions

- To conduct student counseling at regular intervals for the healthy progress in professional guidance, career advancement and all round development.
- To conduct student counseling at regular intervals for the healthy progress in course work specific, laboratory and all round development.
- To make suggestions to the principal in matters related to problems faced by student like ragging, Examination, transportation and Canteen facilities etc.. and report the Principal on regular basis and support smooth running of the college.
- To oversee that the suggestion boxes are set at the right places and complaints are filed and noted in a proper way.

M. Ganesh

PRINCIPAL

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Peddapalli-505 172-T.S.



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TCET/OFFICE ORDER/2021

Academic year: 2021-2022

Date:04-01-2022

CIRCULAR

All the members of Grievance Redressal Cell Committee are requested to attend a meeting on 10th November, 2021 at 11.0am in Principal's Office.

Meeting Agenda:

- To Discuss on suggestions posted by the students during 2021-22
- To discuss about Grievance Redressal Mechanism.

M. Ganes
PRINCIPAL

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Trinity College of Engineering and Technology
Peddapalli-505 172-T.S.

Copy to:

1. Administrative Department
2. All teaching and non-teaching staff
3. Committee members



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Minutes of Meeting

Nature Of the meeting	: Grievances & Redressal Committee
Venue	: Board Room
Frequency of meet	: As and when required
Date	: 10-11-2021
List of members attended	: Copy enclosed
Copies circulated to	: Committee members

S.NO	Agenda	Details	Remarks
1	To discuss on suggestios posted by the students during 2020-21 Suggested to conduct coaching classes for willing students	Discussed about the suggestions posted by the students and planned to take classes.	Members discussed
2	To discuss about Grievance redressal mechanism	Grievance Redressal mechanism is discussed in details	Members discussed

Suggestions of the Committee :All the members have to be taken to address the Grievance of Students & Staff.

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M. Zayed

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Undertaking by the student

- ❖ I have gone through the rules and regulations contained in the prospectus of the college.
- ❖ I shall strictly abide by the same. I hereby also given an under taking that I will not participate or organize activities prejudicial to the interest of the institution.

Place:

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Date:

Signature of the student

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- ❖ I will stand guarantee to the good performance, conduct and character of my ward Mr./Ms.
- ❖ I will take active interest in the progress of my ward and keep in periodic touch with the college management in respect of same.
- ❖ I will remit the college dues promptly as advised bt the management.
- ❖ I will not seek transfer of my ward and in the event of such contingency, I will forgo the fee etc.
- ❖ I have also gone through the rules and regulations of the college contained in the Hand Book.
- ❖ I shall remain responsible to pay the fee of my ward, in case the Government not sanctioning the F.R.

Place:

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Date:

Signature of the student/Guardian

Name:

Address:


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TCET/OFFICE ORDER/2020

Academic year: 2020-2021

Date:06-09-2020

OFFICE ORDER

GRIEVANCE REDRESSAL COMMITTEE

The College Grievance Redressal Committee met in the chamber of the Head of the institution on 06/09/2020 and constituted the members of Grievance Redressal Committee for the Academic year 2020-2021 as follows.

S.No	Name	Designation	Department	Mobile
1	Dr.Mani Ganesh	Chairman	Principal	9443273103
2	K.Vamshi Krishna	Academic Director	BS&H	9030973789
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8	Dr.K.Natarajan	Member	EEE	9597109782
9	K.Krishnaiah	Member	EEE	9550017685

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- To conduct student counseling at regular intervals for the healthy progress in course work specific, laboratory and all round development.
- To make suggestions to the principal in matters related to problems faced by student like ragging, Examination, transportation and Canteen facilities etc.. and report the Principal on regular basis and support smooth running of the college.
- To oversee that the suggestion boxes are set at the right places and complaints are filed and noted in a proper way.


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Academic year: 2020-2021

Date:04-10-2020

CIRCULAR

All the members of Grievance Redressal Cell Committee are requested to attend a meeting on 5th November, 2020 at 11.0am in Principal's Office.

Meeting Agenda:

- To Discuss on suggestions posted by the students during 2020-21
- To discuss about Grievance Redressal Mechanism.

M. Ganesan
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Copy to:

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3. Committee members



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Minutes of Meeting

Nature Of the meeting	: Grievances & Redressal Committee
Venue	: Board Room
Frequency of meet	: As and when required
Date	: 05-11-2020
List of members attended	: Copy enclosed
Copies circulated to	: Committee members

S.NO	Agenda	Details	Remarks
1	To discuss on suggestios posted by the students during 2020-21 Suggested to conduct coaching classes for willing students	Discussed about the suggestions posted by the students and planned to take classes.	Members discussed
2	To discuss about Grievance redressal mechanism	Grievance Redressal mechanism is discussed in details	Members discussed

Suggestions of the Committee :All the members have to be taken to address the Grievance of Students & Staff.

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Place:

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Date:

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- ❖ I shall remain responsible to pay the fee of my ward, in case the Government not sanctioning the F.R.

Place:

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Date:

Signature of the student/Guardian

Name:

Address:



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TCET/OFFICE ORDER/2019

Academic year: 2019-2020

Date:06-09-2019

OFFICE ORDER

GRIEVANCE REDRESSAL COMMITTEE

The College Grievance Redressal Committee met in the chamber of the Head of the institution on 06/09/2019 and constituted the members of Grievance Redressal Committee for the Academic year 2019-2020 as follows.

S.No	Name	Designation	Department	Mobile
1	Dr.Mani Ganesh	Chairman	Principal	9443273103
2	K.Vamshi Krishna	Academic Director	BS&H	9030973789
3	Dr.T.Kousalya Bai	Co-Ordinator	MBA	9703098080
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TCET/OFFICE ORDER/2019

Academic year: 2019-2020

Date:04-10-2019

CIRCULAR

All the members of Grievance Redressal Cell Committee are requested to attend a meeting on 5th November, 2019 at 11.0am in Principal's Office.

Meeting Agenda:

- To Discuss on suggestions posted by the students during 2019-20
- To discuss about Grievance Redressal Mechanism.


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Copy to:

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Minutes of Meeting

Nature Of the meeting	: Grievances & Redressal Committee
Venue	: Board Room
Frequency of meet	: As and when required
Date	: 05-11-2019
List of members attended	: Copy enclosed
Copies circulated to	: Committee members

S.NO	Agenda	Details	Remarks
1	To discuss on suggestios posted by the students during 2020-21 Suggested to conduct coaching classes for willing students	Discussed about the suggestions posted by the students and planned to take classes.	Members discussed
2	To discuss about Grievance redressal mechanism	Grievance Redressal mechanism is discussed in details	Members discussed

Suggestions of the Committee :All the members have to be taken to address the Grievance of Students & Staff.

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6	G.Lakshmi	Member	CSE	9573242991
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Undertaking by the student

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Place:

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Date:

Signature of the student/Guardian

Name:

Address:



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TCET/OFFICE ORDER/2018

Academic year: 2018-2019

Date:04-09-2018

OFFICE ORDER

GRIEVANCE REDRESSAL COMMITTEE

The College Grievance Redressal Committee met in the chamber of the Head of the institution on 04/09/2018 and constituted the members of Grievance Redressal Committee for the Academic year 2018-2019 as follows.

S.No	Name	Designation	Department	Mobile
1	Dr.Mani Ganesh	Chairman	Principal	9443273103
2	K.Vamshi Krishna	Academic Director	BS&H	9030973789
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9	S.Thirupathi	Member	EEE	9966776541

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TCET/OFFICE ORDER/2018

Academic year: 2018-2019

Date:04-10-2018

CIRCULAR

All the members of Grievance Redressal Cell Committee are requested to attend a meeting on 6th November, 2018 at 11.0am in Principal's Office.

Meeting Agenda:

- To Discuss on suggestions posted by the students during 2018-19
- To discuss about Grievance Redressal Mechanism.

PRINCIPAL

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Copy to:

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Minutes of Meeting

Nature Of the meeting : Grievances & Redressal Committee
Venue : Board Room
Frequency of meet : As and when required
Date : 06-11-2018
List of members attended : Copy enclosed
Copies circulated to : Committee members

S.NO	Agenda	Details	Remarks
1	To discuss on suggestios posted by the students during 2020-21 Suggested to conduct coaching classes for willing students	Discussed about the suggestions posted by the students and planned to take classes.	Members discussed
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TCET/OFFICE ORDER/2018

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Date:04-09-2017

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2	M.Shiva Kumar	Academic Director	BS&H	9441874702
3	Dr.T.Kousalya Bai	Co-Ordinator	MBA	9703098080
4	J.Swathi	Co-Ordinator	CSE	9676602511
5	Dr.Mani Ganesh	Member	ECE	9443273103
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(Approved by AICTE & Affiliated to JNTU Hyderabad)

PEDDAPALLY-505172, Dist. Peddapalli. (T.S)

Ph: 08728-224347, Fax: 08728-223959, Mobile No. 8522954369, E-mail: officetcek@gmail.com

PRINCIPAL

TCET/OFFICE ORDER/2017

Academic year: 2017-2018

Date:10-10-2017

CIRCULAR

All the members of Grievance Redressal Cell Committee are requested to attend a meeting on 9th November, 2017 at 11.0am in Principal's Office.

Meeting Agenda:

- To Discuss on suggestions posted by the students during 2017-18
- To discuss about Grievance Redressal Mechanism.

M. G. Sreedhar
PRINCIPAL

PRINCIPAL

Trinity College of Engineering and Technology
Peddapalli-505 172-T.S.

Copy to:

1. Administrative Department
2. All teaching and non-teaching staff
3. Committee members



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Minutes of Meeting

Nature Of the meeting	: Grievances & Redressal Committee
Venue	: Board Room
Frequency of meet	: As and when required
Date	: 09-11-2017
List of members attended	: Copy enclosed
Copies circulated to	: Committee members

S.NO	Agenda	Details	Remarks
1	To discuss on suggestios posted by the students during 2020-21 Suggested to conduct coaching classes for willing students	Discussed about the suggestions posted by the students and planned to take classes.	Members discussed
2	To discuss about Grievance redressal mechanism	Grievance Redressal mechanism is discussed in details	Members discussed

Suggestions of the Committee :All the members have to be taken to address the Grievance of Students & Staff.

M. Ganes
PRINCIPAL

PRINCIPAL

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Committee members attended:

S.No	Name	Designation	Department	Mobile
1	Dr.Rajashekar Patil	Chairman	Principal	9980335716
2	M.Shiva Kumar	Academic Director	BS&H	9441874702
3	Dr.T.Kousalya Bai	Co-Ordinator	MBA	9703098080
4	J.Swathi	Co-Ordinator	CSE	9676602511
5	Dr.Mani Ganesh	Member	ECE	9443273103
6	G.Lakshmi	Member	CSE	9573242991
7	B.Venkata Ramanaiah	Member	ECE	9866454032
8	K.Vamshi Krishna	Member	EEE	9030973789
9	S.Thirupathi	Member	EEE	9966776541



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Undertaking by the student

- ❖ I have gone through the rules and regulations contained in the prospectus of the college.
- ❖ I shall strictly abide by the same. I hereby also given an under taking that I will not participate or organize activities prejudicial to the interest of the institution.

Place:

.....

Date:

Signature of the student

Undertaking by the Parent/Guardian

- ❖ I will stand guarantee to the good performance, conduct and character of my ward Mr./Ms.
- ❖ I will take active interest in the progress of my ward and keep in periodic touch with the college management in respect of same.
- ❖ I will remit the college dues promptly as advised by the management.
- ❖ I will not seek transfer of my ward and in the event of such contingency, I will forgo the fee etc.
- ❖ I have also gone through the rules and regulations of the college contained in the Hand Book.
- ❖ I shall remain responsible to pay the fee of my ward, in case the Government not sanctioning the F.R.

Place:

.....

Date:

Signature of the student/Guardian

Name:

Address: