



TRINITY COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE & Affiliated to JNTU Hyderabad)

PEDDAPALLY-505172, Dist. Peddapalli. (T.S)

Ph: 08728-224347, Fax: 08728-223959, Mobile No. 8522954369, E-mail: officetcek@gmail.com

Lr.No.TCEK/2023

Date:08.11.2023

OBCCELL

The following members are appointed in OBCCELL for the academic year 2023-24.

Composition:

- | | | |
|-----------------------|---|----------|
| 1) Dr. MANI GANESH | - | Chairman |
| 2) Dr.V ASHOK KUMAR | - | Member |
| 3) Mr. G.ASHOK KUMAR | - | Member |
| 4) Ms.V.MAMATHA | - | Member |
| 5) Mrs. K.PUSHPALATHA | - | Member |

Mani Ganesh

Ashok Kumar

Ashok Kumar

Ms. V. Mamatha

Mrs. K. Pushpalatha

Functions:

1. Guide OBCstudents to utilize the benefits of the schemes of the government.
2. See for implementation reservation policies for OBC.
3. Circulate government orders to OBC.
4. Receive any grievance of OBCstudents and render them necessary help.

M. Zaver
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Trinity College of Engineering & Technology
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Lr.No.TCEK/2023

Date:08.11.2023

SC & ST CELL

The following members are appointed in SC & ST CELL for the academic year 2023-24.

Composition:

- | | | |
|-----------------------|---|----------|
| 1) Dr. MANI GANESH | - | Chairman |
| 2) Dr.V ASHOK KUMAR | - | Member |
| 3) Mr. M.SHIVA KUMAR | - | Member |
| 4) Ms.G.LAKSHMI | - | Member |
| 5) Mrs. K.PUSHPALATHA | - | Member |

Ashok
Q2
pushpalatha

Functions:

1. Guide SC/ST students to utilize the benefits of the schemes of the government.
2. See for implementation reservation policies for SC/ST's.
3. Circulate government orders to SC/ST's.
4. Receive any grievance of SC/ST students and render them necessary help.

M. Zava
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Transport Committee

S.No	Name	Designation	Designation in committee
1	Dr. Mani Ganesh	Principal	Chairperson
2	Dr.V.Ashok Kumar	Director Academics	Coordinator <i>Ashok</i>
3	Ms.J.Swathi	HOD., CSE	Member <i>JS</i>
4	Mr. P.Prabhakar	Asst. Prof., ECE	Member <i>P.P.</i>
5	Dr.Arif Arafath	Asst.Prof.MBA	Member <i>Arif</i>
6	Dr.K.Natarajan	HOD - EEE	Member <i>K. Natarajan</i>
7	Ms.P.Padmini	HOD- BS&H	Member <i>P.P.</i>

Creation of the committee:

This committee is formed to ensure convenience in travelling for students and faculty. The transportation service operates on all working days, at fixed timings from various places predefined to be operated from.

Objectives :

- To coordinate various bus routes regularly with the assistance of route-in-charges.
- To supervise and manage the daily transport operations and provide required instructions to the route-in-charges.
- To inspect the condition of the buses and report for necessary action on a continuous basis.

Selection Procedure:

The faculty and students gives their choice for acting as coordinators in the committee. Based on the choices given, the Institute's Executive Council will select the coordinators from each department and constitute the committee.



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- One faculty representative from each department
- Librarian - Member Secretary

The composition of Library Advisory Committee

S.No	Name	Designation	Designation in committee
1	Dr. Mani Ganesh	Principal	Chairperson
2	Dr.V.Ashok Kumar	Director Academics	Coordinator <i>Ashok</i>
3	Ms.P.Padmini	HOD- BS&H	Member <i>P.Padmini</i>
4	Ms.J.Swathi	HOD., CSE	Member <i>JS</i>
5	Mr. P.Prabhakar	Asst. Prof., ECE	Member <i>P.Prabhakar</i>
6	Dr.ArifArafath	Asst.Prof.MBA	Member <i>Arif</i>
7	Dr.K.Natarajan	HOD - EEE	Member <i>KN</i>
8	Ms.A.Vijaya	Librarian	Member



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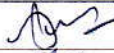

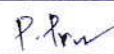

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Name of the Coordinator: Dr.K.Natarajan

Mobile No.7396903383

Email ID: directortcek@gmail.com

ALUMNI COMMITTEE FOR A.Y 2021 -22

S.No	Name	Designation	Designation in committee
1	Dr. Mani Ganesh	Principal	Chairperson
2	Ms.P.Padmini	HOD- BS&H	Coordinator 
3	Ms.J.Swathi	Asst. Prof., CSE	Member 
4	Mr. P.Prabhakar	Asst. Prof., ECE	Member 
5	Dr.Arif Arafath	Asst.Prof.MBA	Member 





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Lr.No.TCEK/2021

Date:20.05.2021

Admission Committee

Composition of the Committee

Name of Convener / Members

Sl.No.	Member
1	Dr.Mani Ganesh
2	Dr.V.Ashok Kumar 
3	Dr.K.Natarajan 
4	Ms.J.Swathi 
5	Mr.P.Prabhakar 
6	Dr.ArifArfat 
7	Mr.K.Suresh

Function of the Admission Committee

- 1) This committee establishes and implements the criteria for admission or enrolment of the students to the college for all the courses according to the University and College Council regulations.
- 2) The Committee will lay down the detailed procedure to be followed for admission and ensures the same has been implemented / followed.
- 3) The Committee will identify and approve for admission suitable qualified candidates and displays the merit list as per schedule predetermined by the University and college council.
- 4) Analyze the changes required in the admission policies of the previous years so as to improve the system and the process.





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Date 9/06/2021

Minutes of Meeting for staff members held on 9/06/2021 at 11.30 AM in the Principal Chamber.

COLLEGE ACADEMIC COMMITTEE MINUTES OF THE MEETING

The following members present:

S.No	Name	Designation	Designation in committee	Signature
1	Dr. Mani Ganesh	Principal	Chairperson	
2	Ms.P.Padmini	HOD- BS&H	Coordinator	
3	Ms.J.Swathi	HOD., CSE	Member	
4	Mr. P.Prabhakar	Asst. Prof., ECE	Member	
5	Dr.Arif Arafath	Asst.Prof.MBA	Member	
6	Dr.K.Natarajan	HOD - EEE	Member	
7	Dr.V.Ashok Kumar	Director Academics	Member	
8	Mr.K Suresh	Administrative Officer	Member	

Meeting Outcomes:

1. All the Departments are instructed to follow the revised academic calendar for A.Y 2021-22
2. All the Departments are requested to organize Faculty Development Programs on Recent Technologies in the month of Jan,2022 & July,2021.
3. The Committee has verified the Regular/ Supply exam applications submission process in the Portal. Requested the Exam cell coordinator to complete the submission process as per the JNTUH last date.
4. The NSS cell coordinator is requested to organize a campaign on Vaccination against Corona Virus for all the staff and students in the last week of this month.
5. All the Departments are directed to conduct Offline classes as per the Revised Academic calendar for II, III, IV year students. Plan accordingly and release New Time tables for the Offline sessions.
6. All the Departments are instructed to maintain student attendance seriously.
7. All the Departments are requested to release schedules to conduct extra lab sessions for students which have been affected due to online classwork. Special attention is required on the Programming labs.

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To
Copy to Principal Office
Circulation to all Departments, Committees

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LR.NO.TCEK/UD/2023

Date:05.02.2023

FINANCE COMMITTEE

Objectives:

To satisfy the financial requirements of the institution.

- X. Term:
Term of the Finance Committee shall be three years.
- XI. Meetings:
The Finance Committee shall meet at least twice a year.
- XII. Responsibility:
 - m) The Finance Committee shall act as an advisory body to the Governing Body, to consider:
 - n) Budget estimates relating to the grant received/receivable from UGC, and income from fees, etc. Collected for the activities to undertake the scheme of autonomy; and
 - o) The Governing Body shall arrange to have the college accounts audited by the end of each financial year by a Chartered Accountant.
 - p) The annual accounts and audit report of the college shall be made available to the University and to the Government for inspection whenever applicable.

Composition of Finance Committee:

S.NO.	Composition	Name of the Faculty	Position in the Committee
1	* Principal (Chairman)	Dr Mani Ganesh	Chairman
2	* One person to be nominated by the Governing Body of the college for a period of two years	Dr.ArifArafath	Co-Chairman
3	Finance Officer of the affiliating University	D pushpalatha	Member
4	*One senior-most teacher of the college to be nominated in rotation by the principal for two years	Dr.V.Ashok Kumar	Member


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CIRCULAR

All the Committee members are informed to assemble for the Anti-ragging Committee meeting to be organized at seminar Hall on 10-01-2023 at 10.30AM

S.No	Name	Designation	Designation in Committee
1	Dr.Ganesh Mani	Principal	Chairman
2	Ms.PachwaPadmini	HOD-B S&H	Co-Ordinator
3	Dr.Vootla Ashok Kumar	Academic Director	Member
4	Mr.M.Srinivas	Sub-Inspector of police	Member
5	Ms.R.Rajeshwari	Women police	Member
6	Ms.M.Jhansi	Women police	Member
7	Mr.Kasula Suresh	Administrative Officer	Member
8	Mr.E.Raji Reddy	Physical Director	Member
9	Dr.Arif Arafat	HOD,MBA	Member
10	Mr.PPrabhakar	HOD,ECE	Member
11	Ms.JillaSwathi	HOD,CSE	Member
12	Dr.KNatarajan	HOD,EEE	Member
13	Mr.Guda Ashok Kumar	Faculty	Member
14	Mr.KanumanllaShivaraj Kumar	IV B. Tech CSE	Student Member
15	Mr.Gujjeti Mohan	III B. Tech CSE	Student Member
16	Ms.MaramKalpana	II B. Tech CSE	Student Member
17	MadasiHarshitha	I B. Tech CSE	Student Member
18	Mr.MaramAnjaiah	Parent	Member
19	MonariRakesh	IV B. Tech ECE	Student Member
20	VydyulaVyshnavi	III B. Tech ECE	Student Member
21	AdepuAmrutha	II B. Tech ECE	Student Member
22	DurgamIndhu	I B. Tech ECE	Student Member
23	KattekolaRakesh	II MBA	Student Member
24	EdlaRohini	I MBA	Student Member

M. Z. Zaid
PRINCIPAL

Circulated to:
All HODs

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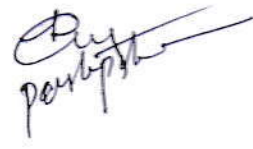
Lr.No.TCEK/2023

Date:08.06.2023

SC & ST CELL

The following members are appointed in SC & ST CELL for the academic year 2023-24.

Composition:

- | | | | |
|-----------------------|---|----------|---|
| 1) Dr. MANI GANESH | - | Chairman |  |
| 2) Dr. V ASHOK KUMAR | - | Member | |
| 3) Mr. M.SHIVA KUMAR | - | Member |  |
| 4) Ms. G.LAKSHMI | - | Member |  |
| 5) Mrs. K.PUSHPALATHA | - | Member | |

Functions:

1. Guide SC/ST students to utilize the benefits of the schemes of the government.
2. See for implementation reservation policies for SC/ST's.
3. Circulate government orders to SC/ST's.
4. Receive any grievance of SC/ST students and render them necessary help.


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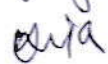
Lr.No.TCEK/2023

Date: 08.06.2023

MINORITY CELL

The following members are appointed in Minority Cell for the academic year 2023-24.

Composition:

- | | | | |
|--------------------------|---|----------|---|
| 1) Dr. MANI GANESH | - | Chairman |  |
| 2) Dr.ARIF ARFAT | - | Member |  |
| 3) Ms. SHAJAHAN | - | Member |  |
| 4) Mr.SYED KHAJAPASHA | - | Member |  |
| 5) Mr. MOHAMMAD ZIAUDDIN | - | Member | |

Functions:

1. Guide Minority students to utilize the benefits of the schemes of the government.
2. See for implementation reservation policies for Minority.
3. Circulate government orders to Minority.
4. Receive any grievance of Minority students and render them necessary help.


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Lr.No.TCEK/UD/2023

Date:28.12.2023

Minutes of meeting of sexual Harassment at Committee

The committee meeting is held on 28.12.2023 at 10.30 am. The following committee members were attended the meeting.

S.No	Name	Designation	Designation in Committee	Signature
1	Dr.Ganesh Mani	Principal	Chairman	
2	Ms.PachwaPadmini	HOD-B S&H	Co-Ordinator	
3	Dr.Vootla Ashok Kumar	Academic Director	Member	
4	Ms.J.Swathi	CSE HOD	Member	
5	Ms.V.Mamatha	Asst. Prof.	Member	

Agenda: Review of incidence of Sexual Harassment / gender disparity.

Proceedings: No incidence of Sexual Harassment have been reported since last meeting. The committee meeting is held every 6 months or as and when required. The next meeting of the committee will be on 10.07.2024.

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Lr.No.: TCEK/UD/2021/SGRC/2023

Date:03.01.2023

OFFICE ORDER

Sub: constitution of Students Grievance Redressal Committee for the Academic Year 2022-23.

The Students Grievance Redressal Committee for the Academic Year 2022-23 is reconstituted with the following members and approved by the Governing Council.

Sl.No.	Name	Designation	Dept.	Position
1	Dr.A.Raghu Ram	Professor	EEE	JNTUH Nominee
2	Dr.Mani Ganesh	Principal	ECE	Chairman
3	Dr.K.Natarajan	HOD	EEE	Member
4	Dr. Arif Arafath	HOD	MBA	Member
5	Mrs.Jilla Swathi	HOD	CSE	Member
6	Mr.P.Prabhakar	HOD	ECE	Member
7	Ms.P.Padmini	HOD	H&S	Member
8	Mr.K.Suresh	Administrative Officer	Office	Member


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